V5 How To Guide No.4 Hazardous boat notifications v1.0 14 March 2014

Screen-shots and pointers **Notes** Where the defects placing Phone if the danger is critical and present, but if the danger is 'managed' then people or property in 'immediate email or online with Salesforce is an option. danger' or 'at risk' relate to the items in Appendix B of the ECPs also listed below; a hazardous boat notification must be made Where the boat is located at any mooring, marina, or basin operated by a third party, notify the person responsible for those moorings of the situation, and the action taken, by the quickest means available. If the situation is un-managed and there is clear and present danger, speak with everyone necessary face-to-face or by phone. You must also notify the BSS manager and if the boat could Where the risk is temporarily managed, you can create a HBN by calling not be made safe, make this the BSS Office OR creating an online version using Salesforce known. Go to the boat's profile. Double check it is the boat you want. Action Appliance Record Ref **Boat Examination Date Examiner PIN** Last Mod 24/10/20 Edit AR-2014 2013-04-10 fortestpurposesonly V Close to the bottom of the profile you will see Hazardous Click on New Hazardous Boat Notes and a button to Hazardous Boat Note **Boat Note** create new ones No records to display Always show me fewer ▲ / ▼ more records per related list nort website link https://pro.hoatsafetyscheme.com/ The boat name is automatic New Hazardous Boat Note If you have reported the Automatic infill from the boat profile when launching from the boat examination, insert the ıs Boat Note Edit Save Save & New profile BSSER number here If you have completed the Date of Report Boat fortestpurposesonly V [14/03/2014] examination report, vou'll have **HBN Active** Examination name 9 a BSSER number. Paste or Name an address, a Navigation/Harbour authority alerted on mooring, marina. enter that into the Examination lock, bridge or feature name field Navigation --None-Mooring Location The location details are there to Waterway help nav authority staff find the Select the nav authority from the pick list boat if necessary. Don't expect Type the river, canal. diately hazardous? 🥝 Broad or lake name people to necessarily know the Owner Aware (no old code numbers please) Warning Issued area like you do. Name features Labels Attached and waterways 9 A very brief description in here that The ECP field is just like in will help the nav authority understand the fault/problem **Examination Comments.** ECPs used O --None--This the same as the ECPs You're not allowed to forget to Save Save & New Cancel define which ECPs were used art wahaita link httms://nra haatsafatusahama sam/

Once complete click save if you have no other immediately hazardous findings to report.

If there is something else to report, click Save & New.

An automated email is then sent

with the HBN details straight to the BSS Office including Tracy,

Click Save or Save and new	
	Save & New Cancel

An extract from Appendix B of the 2013 BSS Examination Checking Procedures

Where the defects placing people or property in 'immediate danger' or 'at risk' relate to:

leaking gas;

Phil and Rob.

- leaking petrol;
- gas refrigerators with naked flames on petrol-powered boats;
- heat damaged cables or other electrical fire risks;
- a.c. electrocution risks;
- significant quantities of fuel or other substances escaping into the watercourse.

...take the following actions in addition to those in Appendix A

- inform the owner (or representative) about the hazards as soon as possible;
- ask for the hazard to made safe or neutralised immediately, such as by turning off the fuel or disconnecting the electricity supply;
- advise that the systems, installations or appliances are not used again until fixed;
- advise that any repairs are best carried out by a competent person.

Where the boat is located at any mooring, marina, or basin operated by a third party, notify the person responsible for those moorings of the situation, and the action taken, by the quickest means available. Notify the manager of the Boat Safety Scheme by the quickest means available. If the boat could not be made safe, make this known.

In the extreme combined circumstances that the boat could not be made safe AND the person responsible for the moorings <u>or</u> the manager of the Boat Safety Scheme could not be contacted, then contact the relevant navigation authority or harbour authority by the quickest means available, if necessary by using emergency contact telephone numbers.